Visit https://mfaregistration.fcps.org/ to register a mobile device for use with Multifactor Authentication (MFA)

Select Terms, SMS (Text Message), enter phone number and select Submit.

Multi-Factor Authentication Registration

Karen Florwick,

Thank you for your interest in opting-in to Multi-Factor Authentication (MFA)!

You may already be familiar with "Two-factor authentication" from Apple, "2-Step verification" from Google, or similar MFA technologies from your bank. FCPS is encouraging users to opt-in to MFA as additional security for your account and therefore FCPS' invaluable data. Once registered, upon logging into FCPS resources from outside of FCPS buildings, you will be prompted for an additional factor (e.g. a texted number, a phone call, or a code from an app.) This extra step helps to prevent unauthorized access to your account, and may allow users to change their passwords less frequently.

Terms ☑ I understand that FCPS will not reimburse users for any fees associated with text messages or voice calls related to this service.

Method ⦿ SMS (Text Message)
        ○ Voice (Phone Call)

Number (301) 000-0000

[Submit form] [Reset MFA]

This will enable Multifactor Authentication on your account. Each time authentication is required, a SMS-Text message with 6-digit code will be sent to the mobile number entered above. Enter the 6-digit code from the body of the text message into the website and click Enter/Continue.

Optional, switching to Microsoft Authenticator App on a smart phone:

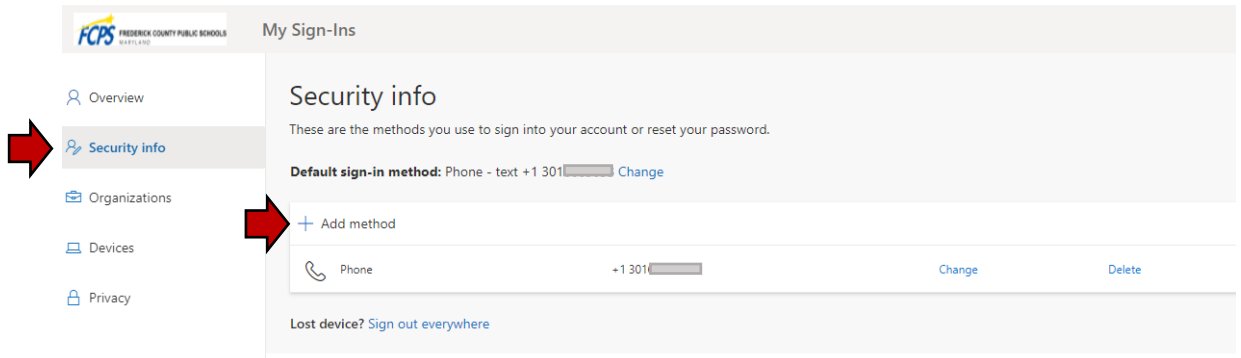1. On Mobile, download and install Microsoft Authenticator App

   Find app in Google Play Store for Android or in App Store for Apple/iOS.

2. Preferably on a desktop or laptop, visit this site https://mysignins.microsoft.com/security-info if prompted – enter your FCPS Email address and Password. Choose Yes to stay signed in. When SMS-Text is received, Enter the 6-digit authentication/verification code from the body of the text message.
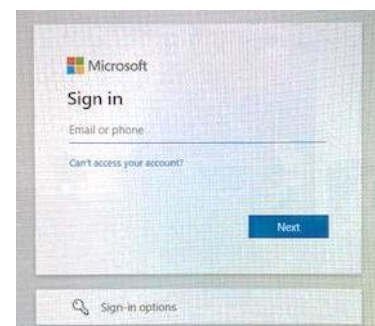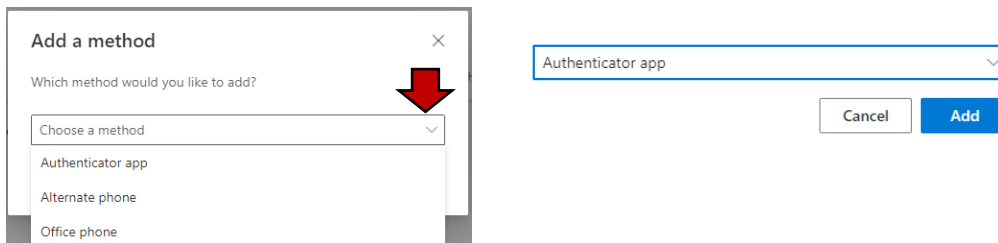
   Microsoft
   Sign in
   Email or phone
   Can't access your account?
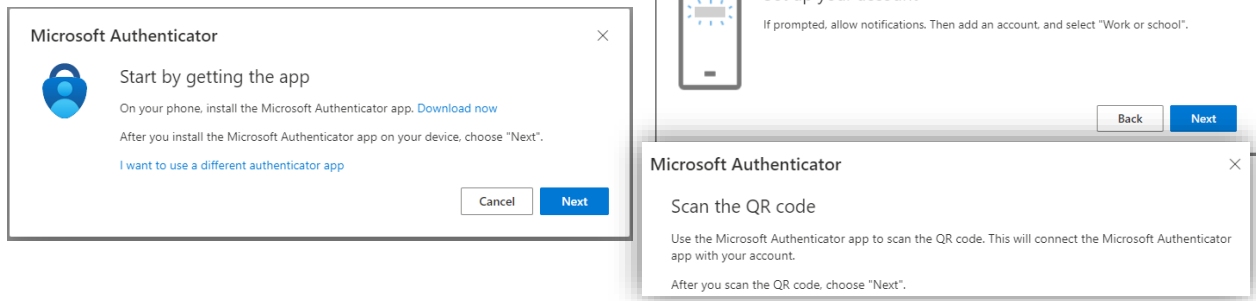   [Next]
   Sign-in options

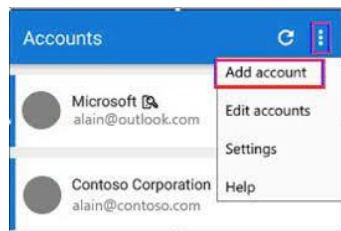3. On Security Info screen, select + Add method

4. Choose Authenticator app from the list, then press Add.

5. Select Next and Next

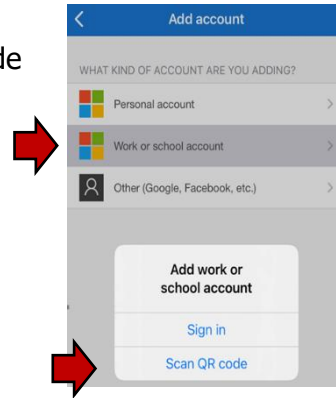6. Open Microsoft Authenticator app and Click/Tap ⋮ on Android Add account or + on iOS/Apple
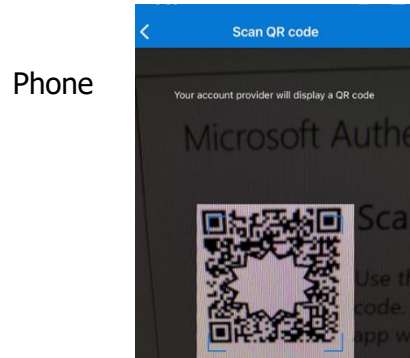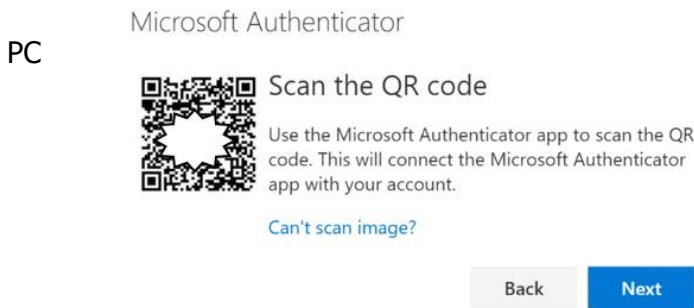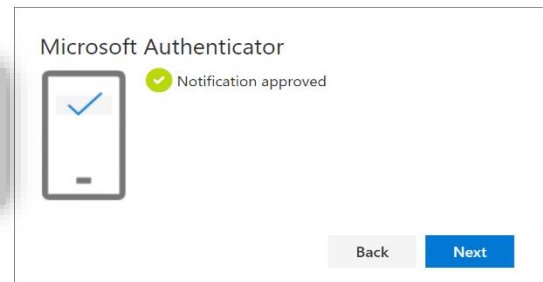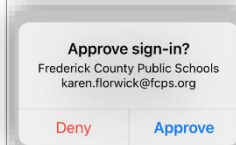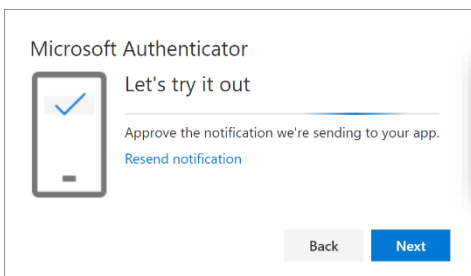
7. Select: Work or School Account, then Scan QR Code

8. Use your mobile phone to scan the QR code provided on your computer screen.

PC   Phone

9. Try it out, Notification sent to phone. Approve, Next.

10. Change Default sign-in method. Select Change. Choose Microsoft Authenticator – notification, Confirm.