

**Brunswick High School**  
**Class of 2023**



**Graduation Information**

## Calendar of Senior Activities

---

- March 10 Senior Meeting during Block 1 in Auditorium  
***Distribution of Caps and Gowns***
- March 13 Graduation Information Meeting for Families  
6:30 PM in Auditorium
- April 28 **Prom:** 7:00 - 10:00 PM at the Brunswick Volunteer Fire Company Hall
- May 12 Graduation Requests (Awards Assembly Participation, Special Seating & Extra Tickets) due to Class Advisors
- May 16 Last Day of Instruction for Seniors  
Senior Final Exams
- May 19** Practice for Graduation (**Mandatory**)  
Senior Portrait (**Mandatory**)  
8:00 - 11:30 AM in New Gym Caps & Gowns **Required!**
- May 22** Practice for Graduation (**Mandatory**)  
8:00 - 10:30 AM in New Gym Caps & Gowns **Not Required!**
- Practice for Senior Awards Assembly (Interested Seniors)  
10:30 - 11:30 AM in Auditorium Caps & Gowns **Not Required!**
- SENIOR AWARDS ASSEMBLY** (Interested Seniors and Families)  
1:00 PM in Auditorium Caps & Gowns **Required!**  
Dress Code **Required!**
- May 23** **GRADUATION**  
9:30 AM at The Knott Arena at the PNC Sports Complex on the Campus of Mount St. Mary's University **Arrive by 8:30 AM**  
8:30 AM - Doors open to the public Caps & Gowns **Required!**  
Dress Code **Required!**  
Ceremony will be live streamed through FCPS  
Safe and Sane All Night Graduation Party at Adventure Park

## Financial Obligations

All obligations to the school **must** be paid by **Friday, May 12, 2023**. FCPS issued chromebooks and textbooks need to be returned by this date in order to avoid obligations.

**Any senior who has not paid their obligations to the school will not receive tickets to the graduation ceremony and will not receive their diploma.**

---

---

## Senior Exams

### May 16 - Seniors Last Day of Instruction/Final Exams

Seniors in classes with two-day exams will begin exams during their regular classes on May 15. Seniors should report to school as though it were a regular school day. **Departure times remain the same for seniors as their normal schedule!**

---

---

## Awards Assembly & Graduation Practices

### Attendance

ALL practices are **MANDATORY** in order to participate in ceremonies. Appointments, work schedules, vacations, etc. are NOT considered an excuse for missing practice. **Now is the time to rearrange your schedule!** In addition, students arriving late to practice will face disciplinary consequences up to and including exclusion of participation in the ceremony. (Seniors are not required to attend the Awards Assembly.)

Any student who has an exceptional reason to miss practice must present a written request from parent(s)/guardian(s) no later than May 12, 2023, to Mr. Berry. **Permission to miss a practice will not be automatic.** Do not assume that permission has been granted until you receive permission in writing from Mr. Berry.

If a student misses practice without being granted prior written permission, they **may not** be allowed to participate in the graduation ceremony. Exceptional emergency situations may only be considered after a meeting is held including the student, parent(s)/guardian(s), and the principal.

### Guidelines

- All practices are the same as regular school days and all school rules apply.
- Students may not bring guests, family members or friends to practices.
- Students should not bring cell phones or other personal items to practices. Valuables should not be left in the auditorium/gym during practices or ceremonies.
- No food or beverages may be brought into the auditorium or gym.
- All seniors are expected to leave school grounds after the conclusion of the practice.
- **No student will be allowed to participate in any graduation activity if they are suspected of being under the influence of alcohol or drugs. Policies and procedures in the school handbook apply to all school functions! Student disciplinary consequences may exclude you from participation in graduation.**

# Dress Code For Graduation Ceremonies

## General Information - All Graduates

- **Stoles, honor cords, and medals bestowed by FCPS or the State of Maryland may be worn during graduation and award ceremonies. Those bestowed by outside (non-FCPS) organizations or purchased by families may not be worn during graduation ceremonies.**
- Cap, gown, and tassel are required for participation
  - No decoration or jewelry attached to the cap, gown, or tassel
- Appropriate attire for a formal ceremony
  - Clothes: Dresses, dress pants, collared shirts, button downs, blouses, skirts, ties, etc. (Avoid gym shorts, jeans, t-shirts, etc.)
  - Shoes: Dress shoes such as heels, loafers, Oxfords, flats, etc. (Avoid sneakers or sandals)

**Graduates with financial concerns should speak with an advisor or counselor as soon as possible**

---

**Graduation  
May 23, 2023  
9:30 AM**

**The Knott Arena at the PNC Sports Complex on the Campus of Mount St. Mary's University**

In order to participate in this ceremony, a student must:

1. Have successfully completed all necessary academic requirements.
2. Not have been involved in inappropriate or unlawful behavior which led to suspension or exclusion from school or activities during the time leading up to the practices and ceremony.
3. Dress as required by the dress code above.

## Guidelines

1. Students will be assigned seats and places in the march line. Students may not change these assignments for any reason.
2. Each senior will receive **10** tickets to the graduation ceremony. Tickets will be given to students at the end of graduation practice on May 22, **if all obligations to the school have been paid.** All guests must have a ticket, no matter the age.
3. Additional tickets can be requested using the form found in this packet. **Forms must be returned to Mrs. McCabe or Mr. Wetzel no later than May 12, 2023.**
4. Doors open to the public at 8:30 am.
5. Guests who require special consideration for seating should notify an adviser in writing specifying the accommodations needed (see attached form). Special seating will be given to the individual with the need and two accompanying guests. Please submit the request form for special seating to **Mrs. McCabe or Mr. Wetzel no later than May 12, 2023.**

6. A professional photographer from Victor O'Neill Studios will be taking photos of all students as they are awarded their diplomas. After graduation, photos can be viewed and ordered online. Use this link for ordering information:

**VIEW EVENT PHOTOS HERE!**  
PHOTOGRAPHED BY VICTOR O'NEILL STUDIOS

7. Graduates must report to The Knott Arena at the PNC Sports Complex on the campus of Mount St. Mary's University on May 23 **no later than 8:30 am**. Upon arrival, graduates will check in personal items, including cell phones, and will then line up. Once the class has begun the march into the arena, a senior arriving late will not be allowed to join the line or participate on stage in the ceremony.
8. The cover that students receive on stage **will not** contain the actual diploma. Students will pick up their diplomas in designated areas after the ceremony. **Any student involved in inappropriate behavior during the ceremony will not receive a diploma on May 23 but at a later date mutually convenient to the parent(s)/guardian(s) and administrators.** A discipline letter will be placed in the student's permanent record. Misbehavior could result in being escorted from the ceremony and/or an arrest. Students who have not cleared all obligations to the school will not receive their diplomas.
9. All guests are asked to be seated before the procession begins. Once the graduates begin entering the arena, guests will not be allowed to enter until the procession has ended.
10. Persons wishing to take pictures or videos during the graduation ceremony are requested to remain in their seats. The ceremony will be live streamed through FCPS.
11. There is usually significant traffic congestion on Route 15 North as guests arrive for commencement exercises. BHS strongly recommends guests plan to arrive at least 30-45 minutes before the ceremony begins in anticipation of traffic delays.
12. We respectfully request that you hold your applause until all graduates have been awarded diplomas. This will ensure that each student's name will be heard by the audience.

---

### **Safe and Sane ~ Class of 2023**

For information regarding this year's Sane and Safe activities, please contact members of the Class of 2023 Safe and Sane Committee: [bhssafensane2023@gmail.com](mailto:bhssafensane2023@gmail.com)

### **Request for Extra Graduation Tickets**

Each graduate will receive ten (10) tickets for the graduation ceremony at The Knott Arena at the PNC Sports Complex on the campus of Mount St. Mary's University. Students may request additional tickets. These extra tickets will be distributed along with the ten regular tickets at the graduation practice the morning of May 22, provided that the student has met all financial obligations to the school.

Seniors should complete this form and return it to BHS **by Friday, May 12, 2023.**

If you have any questions, please contact Mrs. McCabe ([heather.mccabe@fcps.org](mailto:heather.mccabe@fcps.org)) or Mr. Wetzel ([adam.wetzel@fcps.org](mailto:adam.wetzel@fcps.org)).

**All ticket requests received by May 12 will be honored unless you are notified by BHS**

---

---

**Graduate's Name:** \_\_\_\_\_

**Number of Extra Graduation Tickets Requested:** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_

**Daytime Phone Number:** \_\_\_\_\_

---

---

**Please return this form to Mrs. McCabe or Mr. Wetzel by Friday, May 12, 2023**



## Senior Awards Assembly Participation

This year, participation in the Senior Awards Assembly will be optional. Seniors who participate will receive lunch (provided at no charge) between the Awards Assembly practice and the ceremony.

Seniors wishing to participate are required to:

- Complete and return this form to BHS **by Friday, May 12, 2023** in order to provide an accurate count for lunch.
- Attend practice for the Awards Assembly on Monday, May 22 at 10:30 AM (immediately following the mandatory graduation practice).
- Follow the dress code for graduation ceremonies including cap and gown. Details can be found in the Graduation Information packet.

If you have any questions, please contact Mrs. McCabe ([heather.mccabe@fcps.org](mailto:heather.mccabe@fcps.org)) or Mr. Wetzel ([adam.wetzel@fcps.org](mailto:adam.wetzel@fcps.org)).

---

---

**Graduate's Name:** \_\_\_\_\_

I **WILL** be participating in the Senior Awards Assembly \_\_\_\_\_

I **WILL NOT** be participating in the Senior Awards Assembly \_\_\_\_\_

---

---

**Please return this form to Mrs. McCabe or Mr. Wetzel by Friday, May 12, 2023**





